

 <p>State of Indiana Indiana Department of Correction Division of Youth Services</p>	Effective Date  4/1/2022	Page 1 of  2	Number  1.15Y
<p><b>HEALTH CARE SERVICES</b> <b>DIRECTIVE-YOUTH SERVICES</b> <b>Manual of Policies and Procedures</b></p>			

<p>Title <b>PRIVACY OF CARE</b></p>
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<p>Legal References (includes but is not limited to)</p> <p>IC 11-8-2-5</p>	<p>Related Policies/Procedures (includes but is not limited to)</p> <p>01-02-101</p>	<p>Other References (includes but is not limited to)</p> <p>National Correctional Healthcare Standards</p>
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I. PURPOSE:

This Health Care Services Directive (HCSD) requires that privacy be afforded to youths/patients without jeopardizing the safety and security of the facility, staff, or patients.

II. GUIDELINES:

- A. Health care encounters, including physical, behavioral and transitional health interviews, examinations, and procedures, shall be conducted in a setting that respects the youth's privacy.
- B. Within correctional settings, privacy requirements and security requirements may conflict when health care activities are being performed. It is necessary to provide respect and privacy when that can be accomplished without placing the provider or others at risk. **Security remains paramount.**
- C. At all security levels, personal safety requires that staff members not be isolated simultaneously by sight and sound. All patients and personnel must be aware at all times that such isolation is administratively prohibited.

Concurrently, youths shall not be interviewed or examined in settings that fail to provide privacy from each other except in settings such as emergency rooms and multiple occupancy inpatient rooms. In the latter settings staff shall endeavor to provide whatever privacy can be provided (e.g., portable curtains, partitions, and to limit sensitive discussions and activities when possible.

- D. Custody staff are permitted to remain with patients, even in examination rooms, when necessary to maintain safety and security. Although Custody staff have been instructed regarding confidentiality, it is useful to remind Custody staff of confidentiality practices when they are privy to sensitive information or circumstances. When Custody staff and Health Services staff

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are working in the same rooms, Custody staff shall follow privacy requirements regarding confidential health information.

- E. In circumstances where Custody and Health Services personnel share the same work area, all Custody staff members shall be instructed regarding the confidentiality of the health information they may learn.
- F. All Health Services staff member's work-stations shall be logged out, locked, and secured when not in use.
- G. All staff members are required to uphold all Health Insurance Portability and Accountability Act (HIPPA) laws, rules, and regulations.

**III. APPLICABILITY:**

This HCSD is applicable to all facilities providing Health Services to youth.

signature on file

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Kristen Dauss, MD  
Chief Medical Officer

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Date